

Child Welfare Partners Committee

To: CWPC Steering Committee

From: Wendy Rickman and Janice Lane, co-chairs

Workgroup Name: Understanding Roles Across Contracts Workgroup (URCW)

Purpose of Workgroup

The Understanding Roles Across Contracts Workgroup (URCW) shall function as an authorized subcommittee of Iowa's Child Welfare Partners Contracted Services Workgroup.

The URCW is created to make recommendations to the Steering committee in the area of contract amendments, communication challenges, and role definitions among contractors in order to enhance service provision for Iowa's children and families.

- The committee shall facilitate conversations with committee members to identify strengths and weaknesses of the current contracts specifically from the standpoint of a family involved in the system.
- These conversations will focus on issues **across** contracts in order to better understand the role of the worker in each.
- Attention will be given to the case specific as well as the systemic strengths and weaknesses that impact effective case planning for families from the families' point of view.

Members of the Workgroup

The URCW shall be comprised of individuals representing the private and public sector in balance, and will include representatives from the various DHS contracts including FSRP, R and R, and IFAPA. The co-chairs for this committee have been determined and are listed below. Additional committee members will be expected to attend all conversations to the best they can and contribute throughout the process.

Role	Partnership	
	Private	Public
Co-chairs * Set meetings and agenda, and represent steering committee	* Janice Lane (CFI)	* Wendy Rickman
Other members Roles to be defined in meetings * represent steering committee members	AGENCY REP (TBD)	CO (TBD)
	AGENCY REP (TBD)	CO (TBD)
	AGENCY REP (TBD)	SWA (TBD)
	AGENCY REP (TBD)	SW2 (TBD)
	AGENCY REP (TBD)	Family Representative (TBD)
	AGENCY REP (TBD)	Family Representative (TBD)
Assistance needed of resource families partners from IKN and IFAPA, fiscal TA to develop the amendment timeline.		

Outcomes of the Workgroup

The following are the objectives and deliverables for this work group:

Objectives:

- To identify strengths and weaknesses of the current contracts as they relate to each other in the lives of our families.
- To develop a training approach to assist staff in the private and public sector to better understand their roles under the current contracts.
- To inform future contract conversations to improve cross-contract alignment, and ensure timely contract timelines and response timelines.

Workgroup Deliverables:

- Document outlining strengths and weaknesses of current contracts from the standpoint of how they relate to each other.
- Working document outlining roles of staff under each contract and how they relate.
- Document outlining reasonable amendment timeframes and expectations including when in the life of a contract amendments will be allowed (including how much lead time is needed on both sides for effective amendment development, negotiation, and implementation)
- Recommendations for a structure to facilitate a line level public private conversation to better understand and evolve the roles of staff under each contract.
- Recommendations on issues to consider as new contracts are being developed.

Initial Tasks (All initial task timeframes will be completed more quickly if possible)

- Co-chairs will develop purpose statement no later than **01-01-09**.
- Members will be determined no later than **01-31-09**.
- Initial meeting of the workgroup will be held no later than **02-15-09**.
- Workgroup will develop draft recommendations for the Steering Committee no later than **04-15-09**.
- Workgroup will finalize recommendations for the Steering Committee no later than **06-01-09**.

To: CWPC Steering Committee

From: Evan Klenk and Anne Gruenewald, co-chairs

Workgroup Name: QA/QI Processes and Monitoring Work Group

Purpose of Workgroup

The Collaborative QA/QI Processes and Monitoring (QI/Monitoring) Work Group is a subcommittee of the Child Welfare Partners' Steering Committee. The membership, purpose and primary tasks are defined as follows:

The QI/Monitoring Work Group is charged with the responsibility to evaluate and recommend changes in the monitoring and quality assurance/improvement processes for performance based contracts. The objective is to assure that there is an effective, uniform and collaborative quality improvement/monitoring system for public and private child welfare organizations that focuses on the achievement of better results for children and families served through the public/private partnership. The Work Group will have achieved its purpose when the Partnership (as represented by the Steering Committee) has confidence in, and increased satisfaction with, the integrity of the contracting process as demonstrated by the quality of services provided/results achieved and the quality of the professional partnerships/relationships.

Members of the Workgroup

The Work Group will have an equal number of public and private agency representatives. Members will be selected from public and private agencies that have responsibility for quality assurance/improvement and/or contract management/monitoring functions. Work group co-chairs are Evan Klenk, DHS and Anne Gruenewald, Four Oaks.

	Partnership	
Role	Public	Private
Co-chairs * Set meetings and agenda, and represent steering committee	*Evan Klenk	*Anne Gruenewald
Other members Roles to be defined in meetings	TBD	TBD
	TBD	TBD
	TBD	TBD
	TBD	TBD
	TBD	TBD
Technical Assistance or Resources - TBD		

* = *Steering Committee members*

Outcomes of the Workgroup

The key deliverables of the QI/Monitoring Work Group are:

1. Recommend methods to respond to current/pending public and private agency requests for contract questions, interpretations and amendments received, and make recommendations to the Steering Committee for improvements to be considered for implementation by **3.15.09**.
2. Research models used in other jurisdictions, identify promising strategies for collaborative approaches to QI by **4.15.09**.
3. Discuss strategies that take contract monitoring beyond “compliance” to increased confidence and satisfaction with the integrity of the contracting process/partnership by **4.15.09**.
4. Review the current approach to QA/QI and contract monitoring across contracts and make recommendations to the Steering Committee for improvements to be considered for implementation by **5.15.09**.
5. Recommend methods to respond to future public and private agency requests for contract questions, interpretations and amendments received, and make recommendations to the Steering Committee for improvements to be considered for implementation by **6.15.09**.

The Work Group may also identify crosscutting ideas and strategies, such as training and communication recommendations to improve collaborative quality improvement/monitoring efforts, to be shared with the Steering Committee for consideration/follow-up by the other work groups. This would occur from February 15 through June 15, 2009.

To: CWPC Steering Committee

From: Margaret Wright and Cheryl Goodwin, co-chairs

Workgroup Name: Child Welfare Emergency Services (CWES)

Purpose of Workgroup

The Child Welfare Emergency Services Workgroup will work in partnership to create a vision and proposal for a statewide emergency services continuum – including shelter care - with some flexibility for service area specific needs.

Members of the Workgroup

The work group will consist of 5 public partners and 5 private partners, including co-chairs. Private partners will be selected by two criteria: 1) representatives from the Ad Hoc shelter committee 2) 3 members from shelters that have new CWES projects and one that does not. Plus add 1-2 JCO Chiefs. Public partners should also include someone from Mental Health-Emergency Services.

	Partnership	
Role	Public	Private
Co-chairs * Set meetings and agenda, and represent steering committee	*Margaret Wright	*Cheryl Goodwin
Other members Roles to be defined in meetings		
JCO Chief's 1-2 should be included	TBD	

* = *Steering Committee members*

Outcomes of the Workgroup:

- The full shelter provider group and EMS workgroup will meet in January to report out November-January data with an emphasis on findings, accomplishments and outcomes.
- The Emergency Services work group will evaluate the data collected through the reports and the provider dialogue, and make recommendations to the CWPC; on vision and proposal of statewide emergency services (defined as including shelter).
- Find research on what other states do on their emergency services continuum.
- Determine how emergency mental health interfaces with child welfare emergency services.

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Timeline:

Item	Action	Date/Time/Location
1	CWES work group members will be established	February 12, 2009
2	CWES work group to hold initial conference call meeting	February 17, 2009, 11:00am to noon
3	Shelter providers meeting & CWES members	February 19, 2009, time 1:00-3:00pm, location TBD
4	CWES work group working meeting	February 25, 2009, 10:00am to 3:00pm, location TBD
5	Recommendations draft report out to interested parties	March 2, 2009
6	Conference call for interested parties to provide feedback on draft	March 4, 2009, 11:00am to noon
7	Work group recommendations report sent to the Child Welfare Partners Committee	March 6, 2009.
	Work group determines how mental health will interface with child welfare	May 2009

Child Welfare Partners Committee

To: CWPC Steering Committee

From: Carol Gutchewsky and Chris Secrist, co-chairs

Workgroup Name: Training Workgroup

Purpose of Workgroup

The Training Workgroup shall function as an authorized subcommittee of Iowa's Child Welfare Partners Contracted Services Workgroup.

The Training Workgroup shall support training, which ensures an effective collaborative public-private practice model.

Members of the Workgroup

The Training Workgroup shall be comprised of eight individuals, including four from DHS and four from private child welfare agencies. Initial committee memberships is as follows:

	Partnership	
Role	Public	Private
Co-chairs * Set meetings and agenda, and represent steering committee	*Carol Gutchewsky	* Chris Secrist (Mid-Iowa)
Current members (additional members may be added) Roles to be defined in meetings	Pat Anderson	*Janice Lane (CFI)
	Jodi Hartz	Mike Mitchell (Four Oaks/IKN)
	*Wendy Rickman	Rick Venenga (Families First)

* = Steering Committee members

Outcomes of the Workgroup

Objectives:

- To identify and prioritize child welfare training needs which cut across services areas and contracts;
- To develop recommendations for better coordination of child welfare training for public and private partners;
- To develop training strategies which link public-private agency practice to CFSR outcomes; and
- To translate quality assurance findings into meaningful mutual training and quality improvement approaches.

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Workgroup Deliverables:

- Workgroup will assist as needed in the implementation of the Family Interaction Plan training.
- Workgroup will develop a plan for assessing additional current child welfare practice needs.
- Workgroup will review existing child welfare training structures and committees and develop a proposal for streamlining by **6/30/09**.

Initial Tasks:

- Co-chairs will identify potential committee members and secure commitments from these members by **1/9/09**.
- Initial meeting of the workgroup will be held no later than **2/18/09**.